

SCOTTISH CANALS BOARD MEETING

DATE: Thursday 31st January 2019
TIME: 9.30am – 2.30pm
VENUE: Open Gates Seminar Room, Dawson Road, Glasgow, G4 9SS

MEMBERS: Andrew Thin - Chair
 Wilma Kelly - Non-Executive Director
 Martin Latimer - Non-Executive Director
 Catherine Topley - Chief Executive

ATTENDEES: Nicola Christie - Head of Legal Services – Secretary to the Board
 Katie Hughes - Director of Estates and Commerce
 Claire Lithgow - Director of Finance
 Richard Millar - Director of Infrastructure
 Josie Saunders - Head of Corporate Affairs

IN ATTENDANCE: Graham Ramsay - Board Observer
 Chris Wilcock - Head of Ports, Shipping, Freight and Canals
 Jillian Campbell - Audit Glasgow
 Ray Blair - Marico Marine (agenda item 14 only)
 David Middleton - Co-opted Member of Audit & Risk Committee (Joining Board for lunch and agenda item 14)

APOLOGIES: Carolyn Sawers - Non-Executive Director

1.	Welcome and Apologies
2.	Declaration of Interests
3.	Approval of Minutes of previous Board meeting on 13 th December 2018 <ul style="list-style-type: none"> Matters arising and review of previous actions
4.	Audit & Risk Committee verbal report <ul style="list-style-type: none"> draft minutes of Audit & Risk Committee on 27th November 2018
5.	Corporate Risk <ul style="list-style-type: none"> Revised Risk Appetite Statements Updated Corporate Risk Register
6.	Quarterly Health and Safety Report
7.	Quarterly Business Report
8.	Quarterly Finance Report
9.	Quarterly Asset Management Report
10.	Presentation
11.	Annual Survey 2018
12.	Project Report
13.	Any Other Business <ul style="list-style-type: none"> Non-Executive Board Members Update
	LUNCH
14.	Port Marine Safety Code Training
	Date of next meeting – 11th March 2019 in the Blueprint Room at The Falkirk Wheel